

REQUIRED SCHOOL STAFF TRAINING INFO

NOTE: WE DO NOT NEED A COLOR COPY OF THE CERTIFICATES!

Go to: https://training.aelearningonline.org/index_login.php

If you do not know your email and/or password, try “Forget your password?” to retrieve your password. Try school and personal email addresses and AS A LAST RESORT if you don’t know what email was used to register your account, email Wendi or Carol for your login email and it will be sent to you at the earliest convenience.

New to AEA Learning Online? Click on “Register Here” and select “I’m an adult” and “No” below. Select Yes/No for BOEE folder and enter an email address. Select “Yes” for district employee, type “chargers” to easily find “Laurens-Marathon” and enter District Verification Code “chargers” and Continue.

If you already have an account, update your employer to Laurens-Marathon and use the District Verification Code “chargers” in order to access trainings at no cost.

Additional AEA Learning Online help is available [here](#).

You do not need to download certificates or email them to the Central Office. The Central Office will see your completed trainings in the administrative side of AEA Learning Online site.

These trainings are **required annually for all staff** prior to the beginning of school in August:

- **Bloodborne Pathogens**
- **Suicide Prevention & Postvention**
- **Adverse Childhood Experiences: From Toxic Environmental Stresses to Success (updated 2024) -- NOTE: Search for “aces” to find this new course. You cannot re-register for the course completed last year.**
- **Right to Know**

These trainings are **required at initial employment and every three years for all staff:**

- **Mandatory Reporter - Child Abuse -----> SEE COMMENT**
- **Mandatory Reporter - Dependent Adult Abuse -----> SEE COMMENT**
- **Diverse Learners**
- **Advanced Learners: Ways to Support Talented and Gifted Learners**

CERTIFIED STAFF REQUIRED TRAININGS

- **Chapter 103 State Requirements Regarding Seclusion and Restraint 2021** training is new following legislative changes in 2021. This is required one time until further notice. **If you completed this training since July 1, 2021, you are in compliance and do not need to repeat the training.** The completed training will appear in your AEA Learning System dashboard if completed.

Mandatory Reporter training is required every three years with 2019 Iowa legislative changes. The initial trainings are 2 hours for Dependent Adult and 2 hours for Child Abuse with no renewal trainings available according to current 2024 legislation.

CUSTODIAL STAFF REQUIRED TRAININGS

- **Asbestos Awareness** is required annually for all staff with custodial duties.
- **Lockout/Tagout** is required annually for all staff with custodial duties.

Email Amy amyhubbell@lm.k12.ia.us if you have questions.